

Minutes
EAGLES NEST TOWNSHIP
Board of Supervisors Meeting
November 19, 2025

Call to Order

Supervisor Monahan-Junek called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Sup Brian Harrington, Sup Jackie Monahan-Junek, Clerk Keely Drange, Treasurer Mary Beth Monte and Gwen Potter were in attendance. Sup David Chiabotti attended via zoom due to family.

Unless otherwise noted, motions carried unanimously and by roll call due to supervisor attendance via zoom.

Agenda

Sup Harrington moved, seconded by Sup Chiabotti to approve the agenda for November 19, 2025. Motion carried.

Appointment of Skip Carlson as Supervisor has been added to new business.

Minutes

Sup Harrington moved, seconded by Sup Chiabotti to approve the Minutes for the October 15, 2025 BOS Meeting. Motion carried.

Communications

Sup Chiabotti moved, seconded by Sup Harrington to approve the communications list. Motion carried.

Monahan-Junek would like us to respond to the Sheriff Department to come and visit during a meeting. Sup Chiabotti will reach out to the Sheriff Department.

The township will reach out to Angela Lepak regarding County variance request and why they don't hear from us. Clerk Drange will write up and email to Angela and verify the draft with Supervisor Monahan-Junek.

Citizens' concerns

None at this time

Reports

Clerk

Nothing at this time

Treasurer

Sup Harrington moved, seconded by Sup Chiabotti to approve the payroll and claims. Sup Chiabotti Abstains as he did not review the payroll and claims. Motion carried.

Sup Harrington will look into the legal issues with an automatic moving of money from the township checking account to the money market.

The payment of \$9.72 to St Louis County is authorized.

Payroll Check numbers 12118-12133. \$3,298.83

Claim numbers from last month from automatic withdrawal that cleared in October is 5219; 12117. Check Numbers. Claim Numbers for November 5207-5218; 5221-5222 and check numbers 12135-12136; 12138-12142; 12144-12148 for a total of \$17,254.47.

The total for payroll and claims is \$20,553.30.

Sup Chiabotti moved, seconded by Sup Harrington to approve the treasurer's report. Motion carried.

Building and Grounds

Annual generator maintenance will take place this month

Cathy Potter-Joy has retired. Sup Chiabotti will find a replacement.

Sup Chiabotti purchased a carpet shampooer for spot treatments between commercial carpet cleaning.

Fire:

See report.

In January there will be budget workshops scheduled. Clerk Drange will draft a 2026 calendar for approval at the December meeting.

Roads:

The final grading done for the season and issues noted by St. Louis County were addressed. Gravel added on Swanson Shores on washouts.

Citizen request to replace light by fire hall lower level to replace a light that is not as bright perhaps yellow. Sup Chiabotti will take a look at the light fixture

Land:

Nothing at this time

Website and Broadband:

Sup Harrington is working on getting things in order to get a .gov website

Emergency Preparedness

Keely Drange gave a recap of the results of the 2025 Firewise season and explained the actions that will need to take place for the next year.

Sup Monahan-Junek will follow up with Micheal Ostlund on the Emergency Operations Plan.

Water

Nothing at this time.

Outreach and Networking

Sup Chiabotti attended Township Law Seminar Couri and Ruppi in Cotton. Sup Chiabotti will hand out information he received from the seminar to the Supervisors.

MAT annual meeting will be on December 13 and Sup Chiabotti may attend.

Old Business

Park Land

Sup Monahan-Junek will have more time in the near future to be able to look more into Park Land

Matters. Sup Monahan-Junek has stated she is willing to work with Park Land adjacent residents to utilize Park Land for docks. Details on that will come at a later date.

New Business

Payment of outstanding St. Louis County property tax

Sup Harrington moved, seconded by Sup Chiabotti authorized the payment of the outstanding St. Louis County property tax. Motion carried.

Money Market Fund Transfer

Sup Harrington moved, seconded by Sup Chiabotti authorized moving \$20,000 from the money market to the checking account. Motion carried.

When funds are moved from the money market to the checking account it will come from the general fund. At the end of the calendar year, it will be reconciled so that money market individual funds will have correct balances.

Minnesota Paid Leave

Minnesota Employers are required to post and receive a notice with their paycheck of the Minnesota Paid Leave policy. To qualify for paid leave in 2026 employees must have made \$3,900 in the past calendar year.

Appointment of Skip Carlson to position Supervisor A

Skip Carlson explained his back ground, experience as supervisor and ties to the Eagles Nest area.

Sup Chiabotti moved, seconded by Sup Harrington to appoint Skip Carlson to Supervisor A effective as of tonight, November 19, 2025.

Supervisor concerns

None at this time.

Adjournment

Sup Harrington moved, seconded by Sup Chiabotti to adjourn the meeting. Motion carried.
The meeting adjourned at 6:42 PM.

Respectfully submitted,

Keely Drange, Clerk